

GRADUATION INSTRUCTIONS

- **Graduation is on May 26th 7:30 pm at the Amway Center.** Students need to arrive between 6:00 pm thru 6:15 pm.
- Parking is free. You will park in the Geico Garage.
- You will be checking in on the 1st floor of the Geico Parking garage.
- You are not allowed to be dropped off in the loading dock. There will be security stationed there in order to prevent this from happening.
- **YOU WILL BE SEARCHED BY AMWAY SECURITY AND SCANNED BY METAL DETECTORS!! Absolutely NO PHONES.** You will not be allowed to enter with them. No air horns, flowers, balloons, outside food or beverages or any other electronics ...**YOU WILL BE TURNED AWAY**
- When each student arrives he/she will report to the garage where they will check-in with an Oak Ridge HS staff. Each student will be receiving a line-up card.
- On your card you will see your name and a line-up number. This is how you will line up for the processional.
- After you receive your card you need to look for your alpha. You will either line up in the Magic Hallway or Dressing Room Hallway. There will be signs indicating where to go.
- Posters will be placed throughout the hallway with the student's alpha distribution. There will be a line-leader in charge of lining up alpha groups.
- After you're in line, please stay in the correct order and stay against the wall. **DO NOT BLOCK THE AISLE**
- Your line leader will tell you when it is time to begin the processional.
- There will also be someone checking cards at the door as the students are exiting to the processional. Have these out.
- When you come up to the stage **you must have your card.** You must have this to walk across the stage.
- Graduates with an uncommon name are asked to tell the reader the correct pronunciation when approaching the stage.
- Please be prepared to answer the question **"what is your plan after graduation?"** The stage guests will be asking you this when they shake your hand as you walk across the stage.
- Do not put anything on your hats or bibs, if you do so these will be confiscated. You cannot write on them.
- You will exit the arena through the Magic Hall. Parents/guests will meet the graduates on Division Ave and Church St.
- All doors will open for parents and guests 1 hour prior to graduation.
- Guests do not need tickets to attend graduation.

IMPORTANT POINTS DURING PRACTICE

- Park in the Geico Garage. You will not have to pay to park.
- You must attend practice in order to be familiar with the procedures and process of the graduation ceremony.
- **Graduation practice is May 23rd at 5:00 pm.** You need to start arrive at 4:45 pm at the Amway Center.
- If your name is not correct on the card, please write any of the necessary changes on your card and give them to Ms. Johnson or Mrs. Gittens after rehearsal, so it can be fixed before the actual ceremony.

ATTIRE FOR COMMENCEMENT CEREMONY

Acceptable: Dark Trousers, Collard Shirts, Dress or Skirt/Slacks & Blouse/Sweater, Dress Shoes or Sandals, Tie (Bow ties are permitted), Dark Dress Shoes and Socks

Official school recognized honor cords or stoles are the only acceptable displayed additions to the traditional cap and gown ensemble.

Unacceptable: Students not write or decorate cap and gown. Flowers should not be carried or pinned to gown. Sneakers, flip flops, t-shirts, jeans are not acceptable for participants. NO CELL PHONES

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